

TOWN OF NEWTON SIGN PERMIT INFORMATION

*Signs NOT requiring a sign permit are as follows:

1. Agricultural signs that pertain to the sale of farm products and are not more than 32 square feet.
2. Real estate signs that are not more than 8 square feet.
3. Bulletin boards for public, charitable, or religious institutions.
4. Memorial sign, tablets, and names of buildings if cut into masonry surfaces.
5. Election signs with property owner permission.
6. Banners when authorized by the Planning Commission.

* Flashing or signs containing letters or parts are not allowed.

* Section 17 of the Town Zoning and Land Use Ordinances pertains to the construction and use of signs. They may be found on the Town website: townofnewton.org.

* All other signs are to be approved by the Town of Newton Planning Commission. Planning Commission approval is needed to erect a sign. A completed sign application, sketch or drawing of proposed sign (7 copies) and paid sign permit fees should be submitted to the Zoning Administrator at least 20 days prior to the monthly Planning Commission meeting (first Monday of the month). The sign permit fee is \$20.00.

You may call or text the Zoning Administrator at 920-973-1596 or via email at [**cheeks@lakefield.net**](mailto:cheeks@lakefield.net) for additional information.

TOWN OF NEWTON
6532 CARSTENS LAKE ROAD
MANITOWOC WI 54220
SIGN PERMIT APPLICATION

Date: _____
Applicants Name: _____
Applicants Mailing Address: _____
Phone No. _____
Location of Proposed Sign: _____
Sign Contractor: _____
Phone No. _____ Email: _____
Approximate Cost of Sign: _____
Description of Proposed Sign Installation: _____

The applicant will abide by the **Town of Newton Ordinances Section 17** regarding signs

They may be found online at: **townofnewton.org**

There is a \$20.00 fee at the time of application payable to: Town of Newton.

Please attach to this application a complete drawing of the proposed sign, photometric study, location on premises, distance from lot lines, sign dimensions and building frontages

(Applicant Signature)

All signs are to be approved by the Town of Newton Planning Commission before construction begins. The Plan Comm meets the first Monday of each month. 8 copies of all drawings and applications must be received by the Zoning Administrator 20 days prior to the next meeting to place it on the meeting agenda.

Lee Glaeser

Town of Newton

Zoning Administrator

920-973-1596

cheeks@lakefield.net