

**CONDITIONS FOR THE INSTALLATION OF NEW DRIVEWAYS, CULVERTS, MANURE
PIPES, AND THE RECONSTRUCTION, LANDSCAPING OR REPLACEMENT OF
EXISTING DRIVEWAYS, CULVERTS AND MANURE PIPES**

1. Owner assumes full responsibility for correct culvert installation, including but not limited to the following: Depth, Correct Drainage, Correct Positioning, Covering and Correct Side Slope Angle.
2. Any material (stone, black ground, etc.) placed at the end of any roadside culvert must be so placed in a fashion that, when possible, produces or maintains a 3 to 1 slope with no sharp or projecting edges.
3. Side slopes shall be no less than 3 to 1 as per diagram.
4. The driving surface from start to finish shall be 14 feet in width minimum, any future resurfacing (concrete, blacktop etc.) shall maintain the 14-foot surface width. Existing Driveways minimum of 10 feet that are currently hard surface may replace with hard surface (concrete or asphalt)
5. The driveway pipe shall be a minimum of 20 feet, take into account the 3 to 1 slope when ordering so that you maintain a 14-foot surface width.
(Wider driveways will need longer pipes).
6. The pipe shall be 18-inches in diameter or larger unless special conditions exist, in which case it will be noted on your permit.
7. The pipe ends will be cut on a 3 to 1 taper and aligned with the side slopes. Apron end walls may be used in lieu of cutting pipe.
8. Two (2) homes served by the same driveway, shall have a driveway 22 feet wide and shall be built to the town road specification.
9. All culverts installed in a driveway shall be installed per driveway specifications.
10. All bridges installed in a driveway shall be built to road specifications.

11. All driveways shall be clear of any obstructions or trees, 3 feet from the edge of the driveway.

Example: 14-foot driveway = clear 10 feet from the driveway centerline
22-foot driveway = clear 14 feet from the driveway centerline

12. All driveways shall be clear 14 feet vertically the full width of the driveway.

13. All Driveways that reach the length of 500 feet shall install a truck pass (turn-around), and for every next 500 feet or fraction thereof shall install another truck pass.

Example: 500 feet driveway = (1) truck pass
600 feet driveway = (2) truck pass
1000 feet driveway = (2) truck pass
1100 feet driveway = (3) truck pass

14. The maximum distance between two (2) trucks pass shall be 500 feet.

15. The truck pass shall be constructed as an 80 foot long by 22 foot wide driveable surface.

16. All driveways over 500 feet shall terminate with a double truck pass.

17. All truck passes shall be a minimum of 90 degree perpendicular on either side to the driveway where they connect, and at the termination, a minimum of 90 degrees perpendicular to each other.

18. No driveway shall exceed a 9-degree slope (9-foot drop in 100 feet) unless it is noted on the permit and a special exemption is given.

19. Resolution #81496 states that any person that cements their driveway in the Town of Newton shall be required to stay 6 feet away from the blacktop of the roadway.

20. All manure pipes will be installed by boring under the roadway unless otherwise approved by the Town of Newton Road Superintendent.

21. Manure pipe ends must be out of the town right-of-way.

22. Manure pipe ends must have a marker at each end at least 4 feet in height.

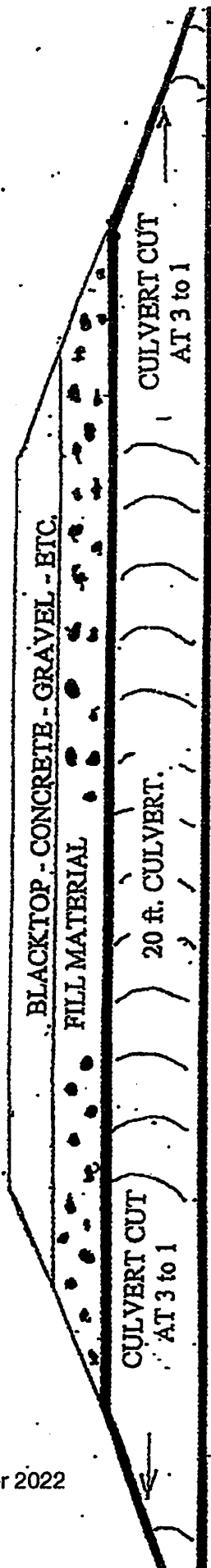
23. The Fire Chief of the Town of Newton Fire Department, or his representative, must sign off on the design of the driveway.

24 Permit application must be completely filled out and returned to the Town of Newton Road Superintendent with the \$50.00 application fee and approved before starting the project.

July, 2025

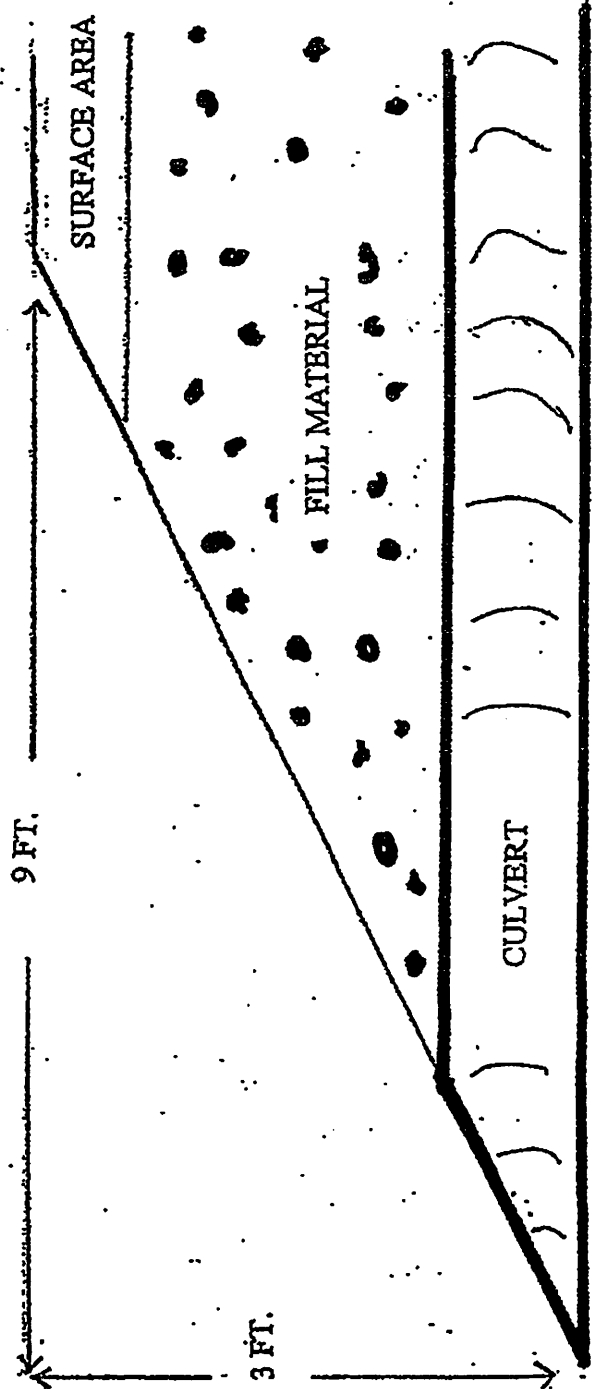
A 20 FT. CULVERT IS NEEDED IF THE DITCH IS 1 FT. DEEP
TO MAINTAIN THE 14 FT. SURFACE AREA.

14 ft. SURFACE AREA



PLEASE KEEP FOR FUTURE REFERENCE

IF DITCH IS 3 FT. DEEP



DATE: _____

APPLICATION FOR DRIVEWAY/CULVERT/MANURE PIPE PERMIT

TO: Town of Newton, Manitowoc County, Wisconsin.

This permit, if issued, does not authorize any improvements to the premises other than the project(s) described herein.

APPLICANT INFORMATION:

Name (Please Print)

Address

Telephone

Email

LOCATION OF WORK:

Name of Road: _____

Located on _____ side of road.
(North, South, East, or West)

Locate to the nearest road or other noticeable structure by mileage, feet or description of immediate area or markings.

CONDITIONING AGREEMENT

I certify that I am the owner of said property where work will be performed. In the performance of this work, I will comply with all terms and conditions of this permit issued by the Town of Newton. This permit will expire 60 days from the date of approval. The Town of Newton reserves the right to correct any deficiencies that may arise because of said project that have not been addressed after the 60 day permit period, or after having given notification of a problem or deficiency of project at permittee's expense. The permit applicant also gives the Town of Newton permission to enter upon their property for the purpose of verifying that work is carried out correctly. As part of this agreement for using Town property and right-of-way, you the permittee, agree to hold the Town harmless from and not liable for any damage done to any driveway, culvert or manure pipe, due to any road work, snow removal, asphalt reclaiming, ditching or damage by other utilities. Installation of any driveway, culvert or manure pipe does not constitute a Town project and will not be maintained by the Town of Newton. Having read and understanding the terms and language of this agreement, I hereby agree to comply with said agreement.

Dated this _____ day of _____, _____

Applicants Signature

Phone

Email

Date _____

**Signature of Fire Chief of the Town of Newton
(Or his representative)**

TYPE OF WORK:

New Driveway: _____

New Culvert: _____

Manure Pipe: _____

Existing Driveway Improvement: _____

Existing Culvert Improvement: _____

Other: _____

AGREEMENT:

I hereby apply for a permit as described above. I have received a copy of the conditions for a permit and the conditions agreement and agree to comply with all of those terms.

Dated this _____ day of _____, _____

Applicants Signature

Phone _____

Email _____

Date _____

**Signature of Fire Chief of the Town of Newton
(Or his representative)**