

TOWN OF NEWTON
BOARD MEETING MINUTES
JUNE 14, 2017

Our June meeting was held at the Newton Town Hall, 6532 Carstens Lake Road, Manitowoc, WI on June 14, 2017 at 6:00 pm. The meeting was posted at the three official posting places as well as on the web site for the Town of Newton. An Affidavit of Posting was signed and notarized indicating that the meeting had been posted properly.

The meeting was called to order by Chairman Roger Busse. Present: Roger Busse, Denise Thomas, Mark Knorr, Barbara Pankratz, Paulette Vogt, Dave Mueller, Michael Slattery, Ed Downing and Charlie Bauer.

Mark Knorr made a motion to accept the agenda for the meeting. Denise Thomas seconded the motion which carried.

A change was made in the May minutes which erroneously stated Denise Thomas's title as Superintendent. After this change motion was made by Denise Thomas and seconded by Mark Knorr to accept the minutes of the May meeting which were submitted to the Board previous to the meeting.

Supervisor Denise Thomas questioned a line item on the treasurer's report which was clarified by Paulette Vogt, Treasurer. Denise also questioned the Zahn variance on the report and the variance was from last month.

There was no public in-put and as a result said agenda item was closed.

Road Superintendent, Dave Mueller spoke about a tile matter where whoever closed the hole forgot to put tile in it. There is at least twelve feet of tile missing which is why it would not drain. This matter was addressed and will be remedied. He also indicated he started ditch cutting and should be done within two days. He would have finished sooner but had to address some loose animals. The speed limit sign on Union Road is posted. Supervisor Denise Thomas indicated she had received a call from a gentlemen riding his bike who was chased by a dog but managed to outride it. Dave indicated he had two dog owners who had not received licenses from Paulette.

Zoning Administrator, Mike Slattery submitted his report for the month of May. He indicated that the County had done a fly-over in April and saw buildings that do not have addresses. After discussion by the Board it was the consensus of the Board that these residents should be given an address number at no charge to them since the buildings existed at the time our address system was implemented.

Mike also asked if there is anything on the books about starting building without a building permit. Supervisor Thomas stated the Board should implement something that if the builder does not have the correct permits then building has to stop. Also several times Mike asked for pictures which were never provided to him. After considerable discussion it was decided that Mike had spoken to the Town Board about this matter and that there will be an action taken if permits are not obtained timely including a fine and an order to cease construction for a certain time.

Treasurer Paulette Vogt has sent out reminders to all dog owners who have not received a dog license and failure to pay will result in a \$35.00 late filing fee which will be enforced. Paulette also submitted a report to the Board in reference to interest that our bank, Bank First National pays versus what the Cleveland State Bank pays which has substantially higher rates. After discussion the Board told her to approach our bank indicating what rates are available at another institution and check if they would raise their rates. If the bank will not match the rates Paulette was instructed to tell them that she will take the information back to the Board and she does not have to inform them that the Board cannot change banks at this time since Bank First National was designated as the town's official bank at the Annual Meeting in April. Chairman Busse said it can be brought up at the next annual meeting. Paulette also indicated that she has an outstanding statement for sand and delivery. Superintendent Mueller indicated he would tell the person that if the statement is not paid he will be told he will not get any service next winter.

The next item addressed was the money generated at the Recycling Center. Supervisor Thomas stated she had a book which Jennifer Mundstock or Ray Ross can write the amounts they receive and place the money in a bag and drop the bag into the deposit box at the Town Hall which would generate a paper trail. Chairman Busse questioned why Jennifer needed a key to the Hall and was told because of water and that she did not need a key to the office. Jennifer will get a key for just the hall. After a lengthy discussion it was decided that the money would be deposited in the deposit box in a bag and Paulette should bring the bags to the meeting and Denise would bring them back to the Recycling Center. Paulette suggested using envelopes instead of plastic bags so she would not have to return the bags. Supervisor Thomas said the plastic bags would be used and she would pay for them. Ray Ross is helping out but his help will be kept to a minimal and him and Jennifer will work it out. Denise was told about a person who continually went into the dumpsters removing items. Said removal of items is not allowed and signs were put up indicating that no one should go into any dumpster at the Recycling Center and anything taken should be cleared with the attendant.

Supervisor Denise Thomas submitted a contract entitled: "Conditions For The Installation Of New Driveways, Culverts, Manure Pipes And The Reconstruction, Landscaping Or Replacement Of Existing Driveways, Culverts And Manure Pipes. Supervisor Mark Knorr made a motion to accept the foregoing contract. Chairman Roger Busse seconded the motion which carried. The same will be put on the Town of Newton web site.

Supervisor Mark Knorr submitted two sample ordinances in reference to the use of all-terrain vehicles. Supervisor Thomas questioned whether the Town of Newton was going to have trails or just use town roads and she was told we would not be having trails. Riders cannot use County roads but they can cross them. The Board reviewed the sample ordinances, which were the same, and decided that an ordinance designating all-terrain vehicle routes and regulating the operation of all-terrain vehicles should be drawn up by the clerk and submitted at the July town board meeting. Supervisor Mark Knorr and Road Superintendent Dave Mueller will drive around and figure out the signage that will be necessary. As indicated in a previous meeting, an anonymous donor will pay for the signage and the only cost to the Town will be installation of the signs.

The new fire truck has been delivered. The old fire truck is at Stocks and some things will be removed after which Road Supervisor Dave Mueller will take pictures of the old truck and put the same on the Government auction sight with a reserve of \$10,000. and see what response is received.

Chairman Busse indicated he needed the names of whoever was to receive the letters about snow plowing. St. Johns, Salem Ebenezer and the Manitowoc Gun Club were the three public parking lots that the Town was plowing.

The next matter was road bids and since a bid was just received Supervisor Thomas suggested that the Board should have a special meeting to discuss road bids. The Board and Road Superintendent will meet at 6:00 pm on Wednesday, June 21st to discuss the same. A meeting will be posted at the three posting places and put on the web.

Chairman Busse next discussed our insurance which is coming due. He spoke to our agent about removing certain equipment that the Town does not have. He stated what coverages we have on our town property as well as personal offices.

Update on Emergency Plan was talked about and Supervisor Thomas indicated that most of the changes were names. She will review the same and call whoever necessary to update the information.

Motion was made by Supervisor Mark Knorr and seconded by Supervisor Denise Thomas to pay the statements as previously submitted to the Board by the clerk.

There being no further business to come before the meeting we adjourned by motion made by Chairman Roger Busse and seconded by Supervisor Mark Knorr.

Barbara Pankratz, Town Clerk

